

**AGENDA  
REGULAR MEETING  
APRIL 12, 2018  
7:00PM**

Town of Youngsville  
P. O. Box 190  
134 US 1A South  
Youngsville, NC 27596  
(919) 556-5073  
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**YOUNGSVILLE COMMUNITY HOUSE  
115 E MAIN STREET**

1. CALL TO ORDER AND INVOCATION
2. APPROVAL OF AGENDA
3. PUBLIC HEARINGS
  - A. ANNEXATION PETITION – LAUREL OAKS SUBDIVISION, PHASE 2 – HOLDEN ROAD
    - i. OPEN HEARING TO THE PUBLIC
    - ii. COMMENTS FROM PUBLIC
    - iii. CLOSE HEARING
  - B. ANNEXATION PETITION – BARBARA AND GARY STRICKLAND – 340 HOLDEN ROAD
    - i. OPEN HEARING TO THE PUBLIC
    - ii. COMMENTS FROM PUBLIC
    - iii. CLOSE HEARING
4. CITIZEN’S COMMENTS
5. FINANCIAL REPORT
6. CONSENT AGENDA
  - A. MINUTES FROM THE REGULAR BOARD MEETING – MARCH 8, 2018
  - B. TAX COLLECTOR’S REPORT
  - C. POLICE DEPARTMENT REPORT
  - D. YOUNGSVILLE FIRE DEPARTMENT REPORT
  - E. BUDGET AMENDMENT 2018-05
  - F. APPROVE CONTRACT BETWEEN N\*FOCUS, INC. AND THE TOWN OF YOUNGSVILLE FOR THE PROVISION OF PLANNING AND CODE ENFORCEMENT SERVICES FOR FY 2018 – 2019
  - G. APPROVE CONTRACT EXTENSION WITH N\*FOCUS, INC. TO PROVIDE CONTRACTOR PERSONNEL TO SERVE AS PART-TIME TOWN ADMINISTRATOR TO PERFORM AND / ALL FUNCTIONS RELATED TO LOCAL

GOVERNMENT ADMINISTRATION, SAID EXTENSION BEING FROM  
SEPTEMBER 17, 2018 TO MARCH 15, 2019

- H. ORDER TO DECLARE CERTAIN PERSONAL PROPERTY SURPLUS TO THE NEEDS OF THE TOWN AND AUTHORIZE THE FINANCE OFFICER TO DISPOSE OF THE SAME IN ACCORDANCE WITH NCGS 160A-270
- I. RE-APPOINT JANICE PEARCE TO THE YOUNGSVILLE PLANNING BOARD FOR ANOTHER 3-YEAR TERM, BEGINNING JUNE, 2018 THROUGH MAY, 2021

**ACTION REQUESTED: APPROVE CONSENT AGENDA AS SUBMITTED**

7. OLD BUSINESS

- A. ADOPT ANNEXATION ORDINANCE 2018-2 – LAUREL OAKS SUBDIVISION, PHASE 2 – HOLDEN ROAD

**ACTION REQUESTED: APPROVE AS SUBMITTED**

- B. ADOPT ANNEXATION ORDINANCE 2018-3 – BARBARA AND GARY STRICKLAND – 340 HOLDEN ROAD

**ACTION REQUESTED: APPROVE AS SUBMITTED**

8. NEW BUSINESS - NONE

9. CLOSED SESSION - NONE

- A. N.C.G.S. 143-318.11 – NONE

10. COMMITTEE UPDATES

- i. POLICY / ORDINANCE (TH / LW)
- ii. FINANCE (JJ / GS)
- iii. CAPITAL IMPROVEMENT (CR / JJ)
- iv. COMPREHENSIVE DEVELOPMENT (CR /GS)

11. REPORTS AND OTHER BUSINESS

- i. MAYOR
- ii. TOWN ADMINISTRATOR
- iii. COMMISSIONERS
- iv. PLANNING & ZONING DEPARTMENT
- v. TOWN ATTORNEY
- vi. POLICE CHIEF
- vii. FIRE DEPARTMENT
- viii. PARKS & RECREATION
- ix. TOWN CLERK / TAX COLLECTOR
- x. MAINTENANCE

12. ADJOURN