

**AGENDA  
REGULAR MEETING  
MARCH 14, 2019  
7:00PM**

Town of Youngsville P. O. Box 190 134 US 1A South Youngsville, NC 27596 (919) 556-5073 Fax (919) 556-0995 <a href="mailto:Townyngs@TownofYoungsville.org">Townyngs@TownofYoungsville.org</a> <a href="http://TownofYoungsville.org">TownofYoungsville.org</a>
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**YOUNGSVILLE COMMUNITY HOUSE  
115 E MAIN STREET**

1. CALL TO ORDER AND INVOCATION
2. APPROVAL OF AGENDA
3. PUBLIC HEARINGS
  - A. TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN (CONTINUATION)
    - i. CONTINUE HEARING FOR THE PUBLIC
    - ii. COMMENTS FROM PUBLIC
    - iii. CONTINUE OR CLOSE HEARING
  - B. ANNEXATION PETITION - HAMPTON DOWNS, PHASE 1A
    - i. OPEN HEARING TO THE PUBLIC
    - ii. COMMENTS FROM PUBLIC
    - iii. CONTINUE OR CLOSE HEARING
4. CITIZEN'S COMMENTS
5. FINANCIAL REPORT
6. CONSENT AGENDA
  - A. MINUTES FROM THE REGULAR BOARD MEETING – FEBRUARY 14, 2019
  - B. TAX COLLECTOR'S REPORT
  - C. POLICE DEPARTMENT REPORT
  - D. YOUNGSVILLE FIRE DEPARTMENT REPORT
  - E. YOUNGSVILLE PARKS AND RECREATION REPORT
  - F. ORDINANCE DEFINING THE DUTIES AND RESPONSIBILITIES OF THE OFFICE OF TOWN ADMINISTRATOR
  - G. ORDER TO ADVERTISE 2018 TAX LIENS BETWEEN MARCH 1, 2019 AND JUNE 30, 2019
  - H. BUDGET AMENDMENT – 2019-03

**ACTION REQUESTED: APPROVE CONSENT AGENDA AS SUBMITTED**

7. OLD BUSINESS

- A. CONTINUE DISCUSSION ON THE TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN

**ACTION REQUESTED: ADOPT PLAN BY RESOLUTION**

- B. ANNEXATION ORDINANCE 2019-1 - HAMPTON DOWNS, PHASE 1A

**ACTION REQUESTED: ADOPT ANNEXATION ORDINANCE 2019-1**

8. NEW BUSINESS

- A. CONTRACT WITH NEXTIVA FOR PHONE SERVICES

**ACTION REQUESTED: APPROVE CONTRACT**

- B. RESOLUTION ESTABLISHING A SPECIAL EVENTS POLICY

**ACTION REQUESTED: ADOPT RESOLUTION**

- C. RESOLUTION UPDATING THE TOWN OF YOUNGSDALE SCHEDULE OF FEES AND PENALTIES

**ACTION REQUESTED: ADOPT RESOLUTION**

- D. RESOLUTION APPROVING A PUBLIC SPONSORSHIP OF A SPECIAL EVENT – 2019 5K COLOR RUN – APRIL 13, 2019

**ACTION REQUESTED: ADOPT RESOLUTION**

- E. RESOLUTION APPROVING A PUBLIC SPONSORSHIP OF A SPECIAL EVENT – EGG HUNT – APRIL 13, 2019

**ACTION REQUESTED: ADOPT RESOLUTION**

- F. APPOINT PHILLIP CORDEIRO AS DEPUTY FINANCE OFFICER, WITH RELATED AUTHORITY TO CO-SIGN CHECKS

**ACTION REQUESTED: APPROVE APPOINTMENT**

- G. APPOINT PHILLIP CORDEIRO AS DEPUTY TOWN CLERK

**ACTION REQUESTED: APPROVE APPOINTMENT**

- H. RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE BUDGET AMENDMENTS WITHIN DEPARTMENTS AND FROM APPROPRIATED CONTINGENCY FUNDS

**ACTION REQUESTED: ADOPT RESOLUTION**

- I. RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE CONTRACTS UP TO THE STATE INFORMAL BIDDING THRESHOLD

**ACTION REQUESTED: ADOPT RESOLUTION**

- J. PRESENTATION OF ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

**NO ACTION REQUIRED**

- K. RESOLUTION TO DIRECT CLERK TO INVESTIGATE SUFFICIENCY OF THE ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

**ACTION REQUESTED: ADOPT RESOLUTION**

- L. PRESENTATION OF CERTIFICATE OF SUFFICIENCY FOR ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

**NO ACTION REQUIRED**

- M. RESOLUTION TO SET DATE OF PUBLIC HEARING ON APRIL 11, 2019 FOR ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

**ACTION REQUESTED: ADOPT RESOLUTION**

- 9. REPORTS AND OTHER BUSINESS
  - i. MAYOR
  - ii. TOWN ADMINISTRATOR
  - iii. COMMISSIONERS
  - iv. PLANNING & ZONING DEPARTMENT
  - v. TOWN ATTORNEY
  - vi. POLICE CHIEF
  - vii. FIRE DEPARTMENT
  - viii. PARKS & RECREATION
  - ix. TOWN CLERK / TAX COLLECTOR
  - x. MAINTENANCE

10. CLOSED SESSION

- A. N.C.G.S. 143-318.11 (6) PERSONNEL

11. ADJOURN